Santa Fe University of Art and Design
International Student Enrollment Process
Quick Guide

The following quick guide has been created for non-US citizens applying to SFUAD. This quick guide is intended as a reference for the Enrollment process. Detailed information on each step can be found in the Enrollment Guide. **Students MUST NEVER make travel arrangements until they have received their visa.**

APPLICATION PROCESS
Step 1: Submit Application Form
✓ Application Form- can be completed online through the [Online Form](#)

Step 2: Submit Application Documents
✓ Application Fee- $50 USD can be paid online at [Online Payments](#)
✓ Portfolio- Requirements found at the [department pages](#) and submitted electronically to [Slideroom](#)
✓ Official Transcripts
✓ Proof of English Proficiency

SCHOLARSHIP PROCESS
Step 3: Scholarship Review Students will receive an offer of scholarship by email.

VISA PROCESS
Step 4: Reply to Admission Decision
✓ Log into the Acceptance Letter- Log into the application portal[application portal](#) to reply to the offer
✓ Pay deposits- $200 registration and $200 security deposit; payment may be made at [Online Payments](#)

Step 5: Submit I-20 Requirements
✓ Confirmation of Financial Resources Form and Evidence of Financial Support
✓ Passport (copy)- emailed directly to SFUAD representative
**SFUAD will generate the I-20 and Fedex relevant documents directly to the student**

Step 6: Apply for Visa
✓ Pay the SEVIS Fee- For further details on how to pay this fee please visit: [SEVIS fee](#)
✓ Visit the US Embassy/Consulate website.[Visa Information](#)
✓ Schedule an appointment at the US Embassy/Consulate visit. For details please visit: [Visa Information](#)

ENROLLMENT PROCESS
Step 7: Enroll for attendance to SFUAD
✓ Register for Classes
✓ Register for Housing arrangements
✓ Health Insurance
✓ Arrange for travel to Santa Fe- Important dates listed on the [Academic Calendar](#)

SFUAD Representative
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