

Santa Fe University of Art and Design Transfer Grant Program

Any currently enrolled, active SFUAD student (regardless of number of credit hours completed) who transfers by Fall 2017 or by Spring 2018 will receive a one-time Transfer Grant of up to \$2,500 to be applied toward tuition expenses at the transfer institution of their choice, subject to the terms and conditions below. Students who have completed between 36 and 45 credits may return to study at SFUAD during Fall 2017 while they work toward transferring to the institution of their choice to complete their degree. However, students electing to return must understand that specific course availability at the lower divisions may be limited.

The Transfer Grant will be paid by SFUAD directly to any regionally or nationally accredited institution in Fall 2017 or Spring 2018 terms, or no later than May 31, 2018, upon confirmation of enrollment.

Terms and Conditions:

Eligibility

1. In order to be eligible for the Transfer Grant, Students must be active and currently enrolled, or on an approved leave of absence in good academic and financial standing.
2. The Student must apply for admission, be accepted, and enroll at a regionally or nationally accredited institution of higher learning of his or her choice in a baccalaureate degree program. The specific degree program need not be the same as the SFUAD degree program, but is expected to be in the art and design field.

Students with Account Balances

3. In the event that a Student has an account balance at SFUAD of \$2,500 or less at the time of the proposed transfer, the Transfer Grant will be applied to balances owed to SFUAD. If a student owes more than \$2,500 to SFUAD, the student must pay the amount owing to SFUAD above the \$2,500 before the Tuition Grant will be applied to balances owed to SFUAD.

Release of Transcripts

4. The release of unofficial and official transcripts will be subject to Registrar rules and policies.

Release of Transfer Grant funds to Transfer Institution

5. Upon confirmation of enrollment and past any applicable withdrawal or refund dates, SFUAD will pay to the Transfer Institution on the Student's behalf the one-time amount of \$2,500 to be credited to the Students' account as a cash payment. For a Transfer Institution that utilizes a third-party benefits release form, SFUAD will pay the one-time amount to the institution upon receipt of the form. In the event the transfer institution does not have a third-party benefit release form, SFUAD will provide one to the student and will pay the one-time amount upon receipt of a valid billing document. The Student must file a FERPA release at the Transfer

Institution in order to enable SFUAD to confirm enrollment and thus apply funds to the Student's account.

6. No funds will be paid directly to the Student.
7. In the case where net tuition at the Transfer Institution is less than the Transfer Grant amount, the Student may designate the remaining balance to be applied by SFUAD toward a future semester or term at the Transfer Institution, but the balance must be used no later than May 31, 2018.

Conditions of Transfer

8. The Transfer Grant must be used in full no later than May 31, 2018, or else the funds are forfeited. Similarly, any remaining unused Transfer Grant funds will be forfeited if not used by May 31, 2018.
9. The Student is responsible for selecting an appropriate Transfer Institution and maintaining standards of academic progress and adherence to all other institutional student policies at the Transfer Institution. No refunds or credits will be made for any reason once the Transfer Grant is paid to the Transfer Institution.

If you have any questions about the Transfer Grant Program, please contact:
Dr. Christine Guevara (christine.guevara@santafeuniversity.edu)

Students electing to participate in the program will be required to sign the acknowledgement below indicating that they have read and understand the terms and conditions of the Transfer Grant Program as indicated above.

ACKNOWLEDGEMENT:

Student Name: _____

Student ID: _____

Phone: _____

Date: _____

Signature: _____

Transfer Institution: _____