

Annual Security and Fire Safety Report

Santa Fe University of Art & Design

October 1, 2015

(Reflecting Statistics for 2014 Reporting Period)

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Part I. Annual Security Report

1. Statement Addressing Issuing Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the Campus Security Director constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. The warning will be issued through the college e-mail system to students, faculty, and staff.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Student Life office may also post a notice on Blackboard Connect (Emergency Notification System) providing the university community with more immediate notification. The electronic bulletin board is immediately accessible via computer or mobile phone by all faculty, staff and students.

Anyone with information warranting a timely warning should report the circumstances to the Campus Security, **505-424-5000** or in person at **Campus Security, Alexis Hall**.

2. Preparation of Disclosure of Crime Statistics

Santa Fe University of Art and Design prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at www.santafeuniversity.edu.

This report is prepared in cooperation with the local law enforcement agencies. Campus crime, arrest and referral statistics include those reported to designated campus officials (including but not limited to directors, deans, department heads, designated staff, judicial affairs, and advisors to students/student organizations), and local law enforcement agencies.

Each year, an e-mail notification is made to all enrolled students, faculty and staff with the web site to access this report. Copies of the report may also be obtained at Campus Security, **Alexis Hall, 505-473-6328**. Prospective employees may obtain a copy from Human Resources in the Administration Building, **505-473-6295** and the web site address will be attached to employment applications.

3. How to Report Criminal Offenses

Dial 9-1-1 for emergencies only. Report crimes or suspicious activity to the following areas:

Campus Security, 505-424-5000, Security Office
Residence Life On-Call Staff, 505-603-4027, Residence Halls

Santa Fe University of Art & Design encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Police reports are public records under state law and cannot be held in confidence.

All reports will be investigated. The University does not have procedures for voluntary, confidential reporting of crime statistics. Violations of the law will be referred to law enforcement agencies and when appropriate, to the Senior Director of Student Life for review. When a potentially dangerous threat to the University community arises, timely reports or warnings will be issued through e-mail announcements, the posting of flyers at local campuses, in-class announcements, or other appropriate means.

4. Security and Access

During business hours, all facilities will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all facilities is by key, if issued, or by admittance via the staff.

Residence halls are secured 24 hours a day.

5. Law Enforcement Authority and Crime Reporting

Campus security offices have the authority to ask persons for identification and to determine whether individuals have lawful business on campus. However, campus security offices do not have the

authority to make arrests. Criminal incidents are referred to the local police who have jurisdiction on the campus. The Director of Campus Security maintains a highly professional working relationship with the local police however SFUAD does not have a written memorandum of understanding with local law enforcement. All crime victims and witnesses are strongly encouraged to immediately report a crime to campus security and law enforcement. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

All incident reports are forwarded to the Senior Director of Student Life for review and potential action by Judicial Affairs. Investigators will investigate a report when it is deemed appropriate.

If a sexual assault or rape should occur, staff on the scene will offer the victim a wide variety of services. Student, staff or faculty may contact local authorities or Solis 505-988-1951.

6. Crime Awareness and Prevention Programs for Students and Employees

Crime Awareness and Prevention Programs on personal safety and theft prevention are sponsored by various campus organizations throughout the year for students, parents, faculty, and at student and new employee orientations, providing a variety of educational strategies and tips on how to protect themselves from sexual assault, theft and other crimes.

7. Policies Regarding Criminal Activity Off Campus

SFUAD does not have any officially recognized student organizations who engage in off-campus activities. Additionally, the university does provide security services to off-campus residencies and does not monitor or record criminal activity of students that occurs off-campus.

8. Policies regarding Alcoholic Beverages and Illegal Drugs

Alcohol and Other Drugs Policy

Santa Fe University of Art and Design recognizes the prevalence of drug and alcohol use and abuse within contemporary North American and world culture. In consideration of the university's educational mission, we are committed to fostering an environment in which trust and open dialogue facilitate a mature and responsible engagement with issues, concerns, and problems related to drug and alcohol use. Illegal drug and alcohol use and abuse on campus pose a serious threat to the health, welfare, work, and educational progress of faculty, staff, and students. It is the university's responsibility to foster a healthy atmosphere for the pursuit of education, research, and service. These behaviors will be addressed within the bounds of this code as they affect individuals, groups, and/or programs within the campus community.

Alcohol and Other Drugs

The university supports the responsible use of alcohol as described herein. The university also supports the occurrence of non-alcoholic and drug-free activities. All students, as a condition of continued registration and enrollment, shall abide by the following:

- Students are expected to obey all state and federal laws governing alcohol and other drug use, possession, consumption, transfer, sale, and distribution; this policy includes state or federally controlled substances as well as legal prescription drugs.
- Use, possession, or consumption of alcohol is prohibited in residence halls, classrooms, academic buildings, studios, or public areas (e.g., corridors, lobbies, lounge areas, parking lots, the Campus View Café, Garson Theatre, The Screen, and the Quad). The use, possession, or consumption of alcohol is prohibited at events primarily directed at the general student population and/or their families.
- The illegal use of drugs is prohibited.
- Open containers of alcohol are prohibited outside of campus residences and Mountain View Quads, including patios, balconies, courtyards, and hallways; containers being carried outside of these areas must be in a paper or opaque bag or container, factory sealed, and may only be possessed by people 21 years of age and older.
- Alcoholic beverages shall not be purchased for or otherwise distributed to those under the age of 21. Students shall not solicit others to purchase or otherwise procure alcohol for them if they are not 21 years of age or older.
- Students shall not attend class, participate in academic out-of-classroom activities (including internships, rehearsals, studio work, film shoots, recording sessions, etc.), or report for scheduled work shifts while under the influence of alcohol and/or other drugs not legally prescribed for them.
- Students are not to advertise alcohol and/or other drugs through door decorations, posters, flyers, empty bottles, cans, boxes, or any other means that can be considered prominent or public display.
- No social event, private or public, shall include any form of a “drinking contest” in its activities or promotions.
- The marketing of alcoholic beverages and/or other drugs on the campus is prohibited.
- Alcoholic beverages and/or other drugs shall not be used as inducement for membership in or initiation into university clubs and other social organizations.
- Students are not to use drugs in any fashion not prescribed by a physician for those individuals or, if nonprescription drugs, in a manner not specifically detailed in the written instructions. Students found on campus with prescription drugs may be required to present prescriptions if suspected of inappropriate use.
- The presence of drug paraphernalia and/or evidence of recent illegal drug use (e.g., roach, marijuana odor, straws, and mirrors) constitutes a violation of this policy. Validity of the evidence will be determined by the investigating university official. Measures commonly known to hide illegal drug use (e.g., outward blowing fans, weather-stripping on internal room doors, excessive air freshener) can create reasonable belief of illegal drug use for purposes of investigation. Such evidence will be considered by university officials during judicial reviews when determining likelihood of policy violations.
- Any students engaging in an action that is disruptive to the community or violates any other listed university policies, while under the influence of alcohol or other drugs, shall be in violation of the Alcohol and Other Drugs Policy. Such behavior includes, but is not limited to, vomiting in public; public urination; driving under the influence; fighting; exhibiting

disorderly conduct; damage to property; throwing bottles; blocking or otherwise preventing access to a thoroughfare; or cursing, shouting at, or otherwise rudely insulting others.

Sponsors of university, department, and/or off-campus functions that include faculty, staff, and students are expected to comply with all provisions of this policy and with state laws governing the consumption by or service of alcohol to minors and persons who appear intoxicated. Faculty and staff are prohibited from hosting events on or off campus that include the illegal use of alcohol or other drugs.

Any student employee engaged in the performance of work under a federal contract or grant is required, as a condition of employment, to notify his or her supervisor if he or she is convicted of a criminal drug statute violation occurring in the workplace within five days of such conviction. The supervisor shall notify the Human Resources Office. Failure of the student to notify the supervisor shall be grounds for disciplinary action.

Alcohol in Campus Housing

The following provisions govern the service and consumption of alcohol in campus housing. In **Mountain View quads only**, alcohol may be served to and consumed by persons 21 years of age or older, with the following stipulations:

- No other university policies are being violated.
- The front apartment door must be closed while alcohol is being consumed.
- No individuals under 21 years of age may be present in the room. If anyone under the age of 21 is present, then everyone present in the room where alcohol is being consumed is in violation of the university's Alcohol and Other Drugs Policy and may be subject to disciplinary action.
- No alcoholic beverages are sold.
- Residents understand they are responsible for their own conduct as well as that of their guests to help ensure full compliance with all university and residential life policies, including the policy governing alcohol and other drugs.
- Persons possessing alcoholic beverages may be required by the residential life staff to provide valid identification of their age.
- The amount of alcohol that is possessed in an individual room or apartment must be an amount that is consumed in a prudent manner by the residents and a reasonable number of guests. Kegs, party balls, beer bong, and so forth are prohibited.
- All residence halls are designated as substance-free living units. Use, possession, consumption, and/or being under the influence of alcohol or other drugs by anyone (regardless of age) is prohibited in these designated living units. The university's response to any violation of the Alcohol and Other Drugs Policy may include, as a total or partial alternative to disciplinary action, a requirement that the student participate satisfactorily in an approved substance abuse assessment, treatment, or rehabilitation program as a condition of continued registration, enrollment, and residence.

a. Substance Abuse Education

Health and Safety Risks and Intervention

Santa Fe University of Art and Design recognizes that alcohol and other drug (including prescription drugs) abuse is a persistent social and health problem in society. Excessive alcohol consumption and abuse of illegal or prescription drugs can lead to certain types of cancer; addiction; birth defects; shortened life span; stomach ulcers; phlebitis; varicose veins; pathological changes in the liver, brain, heart, and muscle that can lead to disability and death; as well as other health problems. Alcohol and other drugs are also a major factor in homicides, assaults, rapes, suicide, and family and date violence. Alcohol is significantly involved in all types of accidents—motor vehicle, home, industrial, and recreational. Unintended pregnancies and sexually transmitted diseases—as well as relationship, academic, or work problems—are often associated with alcohol or other drug abuse.

Because the health and safety of students is of primary importance, students are encouraged to look out not only for their own health and safety but also for that of their peers. When a person's health and/or safety is threatened, immediate action should be taken to prevent injury, illness, or other danger. Students who seek medical assistance for themselves or for others due to overconsumption of alcohol or other drugs shall be exempt from disciplinary action; however, restitution to the community may be required. Parents of such students under the legal drinking age may be notified at the discretion of the judicial affairs coordinator and/or the senior director of student life. An automatic referral will be made for the individual to see a substance abuse specialist for education, assessment, and possible referral for treatment.

In recognition of the dangers of substance abuse on campus, Santa Fe University of Art and Design maintains alcohol- and drug-free awareness programs to inform members of the university community about the issues and risks of substance abuse and about available counseling and treatment resources on campus and in the local community. As a matter of policy, any referral, treatment, awareness, or primary prevention programs established by Santa Fe University of Art and Design shall play no role in enforcing or instituting possible disciplinary action.

b. New Mexico State Law Regarding Alcohol

To review current New Mexico state laws regarding alcohol regulations, visit the New Mexico Alcohol and Gaming Division website at http://www.rld.state.nm.us/alcoholandgaming/Rules_and_Laws.aspx.

A violation of any law is also a violation of the Student Code of Conduct and will be treated as a separate disciplinary matter.

9. Disclosures to Alleged Victims of Crimes of Violence or Non-forcible Sex Offenses

Santa Fe University of Art and Design will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the college against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, the information will be provided to the victim's immediate family, if so requested.

10. Emergency Response and Evacuation Procedures

EMERGENCY PROCEDURES

Any crime, emergency, or suspicious situation should be reported immediately to Campus Security or the police department. You may use any telephone to call 911 at no charge. For other assistance, the Campus Security numbers are as follows:

- Santa Fe University of Art and Design Campus Security: ext. 5000 on campus, 1-505-424-5000 off campus.
- Santa Fe Police Department (emergency): 911 from any phone.
- Santa Fe Police Department (non-emergency): 1-505-428-3710.

BOMB THREATS

If you receive a bomb threat while on campus, please follow these procedures:

- Call Campus Security or 911
- Use a land line if possible
- Gather as much information as possible about the threat and pass information on to Police of Campus Security (type of threat, sex of person, approximate age of person, accent of person, color of hair, color of skin, any other pertinent information).

Note: Campus Security contacts the senior director of student life who will alert essential campus contacts. All should follow the instructions provided by Campus Security, Emergency Notification System, or Fire and Police.

EVACUATION PROCEDURES (FIRE)

In the case of a fire, the fire alarm should be pulled. This will immediately notify Santa Fe Fire Department and that the building is being evacuated. Occupants of the building should quickly and calmly take the following actions:

- If the alarm is sounded, dress quickly and exit the building.
- If smoke is present, put on coat and shoes and wrap a towel around the head.
- Leave the room and close the door.
- Exit quickly proceed to the building Rally Point.
- Notify Campus Security that the building has been evacuated.
- Follow the directions of Campus Security, Santa Fe Police and Santa Fe Fire Departments
- RAs will collect names of students that evacuated the building and notify Student Life of students accounted for and not accounted for.

11. Missing Student Notification Policy and Procedures

If a member of the University community has reason to believe that a student who resides in on-campus housing is missing, he or she should **immediately** notify Residential Life, 505-819-8937.

In addition to registering a general emergency contact, students residing in on-campus housing have the option to identify confidentially an individual to be contacted by staff in the event the student is determined to be missing for more than 24 hours. If a student has identified such an individual, staff will notify that individual no later than 24 hours after the student is determined to be missing. A student who wishes to identify a confidential contact can do so through Residential Life. A student's confidential contact information will be accessible only by authorized campus officials and law enforcement in the course of an investigation.

After investigating a missing person report, should it be determined that the student has been missing for 24 hours, staff will notify local police and the student's emergency contact no later than 24 hours after the student is determined to be missing. If the missing student is under the age of 18 and is not an emancipated individual, staff will notify the student's parent or legal guardian immediately after it has been determined that the student has been missing for 24 hours.

12. Preventing and Responding to Sex Offenses, Domestic Violence, Dating Violence and Stalking

Santa Fe University of Art and Design educates the student community about sexual assaults, dating violence, stalking, domestic violence and sexual harassment through various programs and services:

- Residential Life programming: Ongoing programming for all campus residence.
- *Think About It*: Online program that is mandatory for all incoming students and subsequent follow-up programming that will be utilized throughout the year.
- Health Center Counseling Services, 505-473-6574
- Student Health Center, 505-473-6574
- Crisis Response, 505-820-6333 or 800-273-8255.

Specifically, as part of these services, Santa Fe University of Art and Design will provide primary prevention and awareness programs for all incoming students and new employees which includes the following:

- a statement that the institution prohibits domestic violence, dating violence, sexual assault, and stalking;
- the definition of domestic violence, dating violence, sexual assault, and stalking in the applicable jurisdiction;
- the definition of consent, in reference to sexual activity, in the applicable jurisdiction;
- safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene when there is a risk of domestic violence, dating violence, sexual assault, or stalking against a person other than such individual;
- information on risk reduction to recognize warning signs of abusive behavior and how to avoid potential attacks; and
- an ongoing prevention and awareness campaign for students and faculty on all of the above.

- bystander empowerment training that highlights the need for those who intervene to ensure their own safety in the intervention techniques they choose, and motivates them to intervene as stakeholders in the safety of the community when others might choose to be bystanders. Bystander engagement is encouraged through safe and positive intervention techniques and by empowering third-party intervention and prevention such as calling for help, using intervention-based apps, identifying allies, and/or creating distractions.

SFUAD’s Title IX Coordinator is the Responsible Employee designated to receive reports of sexual violence, sexual harassment, or sexual discrimination. The Title IX Coordinator will assist the student in reporting the incident and will coordinate the appropriate university response. The NSAD Title IX Coordinator is:

Ryan Henson, International Coordinator
 Phone: (505) 473-6650
 Email: ryan.henson@santafeuniversity.edu

More information on Title IX can be found at:

<http://santafeuniversity.edu/student-life/security-and-safety/>

Furthermore, Santa Fe University of Art and Design’s policy is to provide victims of sexual offenses, domestic violence, dating violence, sexual assault, or stalking, with the following information in writing:

1. The importance of preserving evidence for proof of criminal domestic violence, dating violence, sexual assault, or stalking, or in obtaining a protection order;
2. To whom the offense should be reported;
3. Options regarding reporting, including law enforcement and campus authorities to:
 - a. Notify victim of the option to notify on-campus and local police;
 - b. assist the victim if they choose in notifying law enforcement; and;
 - c. give the victim the right to decline to notify such authorities.
4. Rights of victims and institutional responsibilities on orders of protection, no contact orders, restraining orders, or similar lawful orders issued by criminal, civil, or tribal courts.
5. Procedures for institutional disciplinary action in cases of domestic violence, dating violence, sexual assault, or stalking, which includes a clear statement that:
 - a. Proceedings will provide a prompt, fair, and impartial investigation and resolution; and be conducted by officials who receive annual training on issues related to domestic violence, dating violence, sexual assault, and stalking, and

- provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam);
- assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

For your safety and well-being, immediate medical attention is encouraged. Further, being examined as soon as possible, ideally within 120 hours, is important in the case of rape or sexual assault. The hospital will arrange for a specific medical examination at no charge or can work with you to arrange state reimbursement.

To preserve evidence, it is recommended that you do not bathe, shower, douche, eat, drink, smoke, brush your teeth, urinate, defecate, or change clothes before receiving medical attention. Even if you have already taken any of these actions, you are still encouraged to have prompt medical care, and evidence may still be recoverable.

Typically, if police are involved or will be involved, they will obtain evidence from the scene, and it is best to leave things undisturbed until their arrival. They will gather bedding, linens or unlaundered clothing, and any other pertinent articles that may be used for evidence. It is best to allow police to secure items in evidence containers, but if you are involved in transmission of items of evidence, such as to the hospital, secure them in a clean paper bag or clean sheet to avoid contamination.

If you have physical injuries, photograph or have them photographed, with a date stamp on the photo.

Record the names of any witnesses and their contact information. This information may be helpful as proof of a crime, to obtain an order of protection, or to offer proof of a campus policy violation.

Try to memorize details (e.g., physical description, names, license plate number, car description, etc.), or even better, write notes to remind you of details, if you have time and the ability to do so.

If you obtain external orders of protection (e.g., restraining orders, injunctions, protection from abuse), please notify Campus Security or the campus Title IX Coordinator so that those orders can be observed on campus.

In the event that sexual misconduct, gender-based violence, or the crimes of sexual assault, stalking, dating violence, or domestic violence do occur, SFUAD takes the matter very seriously. SFUAD employs interim protection measures such as interim suspensions and/or no contact orders in any case where a student's behavior represents a risk of violence, threat, pattern, or predation. If a student is accused of sexual misconduct, other gender-based violence, or the crimes of rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence, s/he is subject to action in accordance with the provisions in the Student Handbook. A student wishing to officially report such an incident may do so by contacting Campus Security or the Title IX Coordinator. Anyone with knowledge about sexual misconduct, gender-based violence, or the crimes of rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence is encouraged to report it immediately. Protective measures for victims are available from the campus whether a victim chooses to report to local and/or campus law enforcement, and irrespective of whether a victim pursues a formal complaint through the resolution process.

Contact the Title IX Coordinator if you need assistance with University-related concerns, such as no-contact orders or other protective measures. The Title IX Coordinator will also assist in any needed advocacy for students who wish to obtain protective or restraining orders from local authorities. The University is able to offer reasonable academic supports, changes to living arrangements, transportation resources or modifications, escorts, no contact orders, counseling services access, and other supports and resources as needed by a victim. The University is able to offer information about legal assistance, visa/immigration assistance, and student financial aid considerations for victims.

Various counseling options are available through Student Health Center or the Crisis Hotline. Counseling and support services may also be obtained through the Santa Fe Community Guidance Center.

14. Procedures for Campus Disciplinary Action in Cases of an Alleged Sexual Offense.

Disciplinary proceedings, as well as special guidelines for cases involving “Sexual Misconduct,” are detailed in the Student Handbook. The term “Sexual Misconduct” is defined in SFUAD’s Sexual Misconduct and Relationship Violence Prevention Policy. Sexual misconduct includes non-consensual sexual intercourse, non-consensual sexual contact, sexual exploitation, interpersonal/relationship violence, sex/gender-based stalking, and sexual harassment. While SFUAD utilizes different standards and definitions than the New Mexico Code, sexual misconduct often overlaps with the crimes of rape, sexual assault, sexual harassment, stalking, dating violence, and domestic violence. Victims of these behaviors are protected by federal laws, specifically Title IX and the Clery Act, which mandates the contents of this report.

Procedurally, when SFUAD receives a report of sexual misconduct, gender-based violence, or other sex or gender discrimination, the campus Title IX Coordinator is notified. If the victim wishes to access local community agencies and/or law enforcement for support, the university will assist the victim in making these contacts. The Title IX Coordinator will offer assistance to victims in the form of interim or long-term measures such as opportunities for academic accommodations; changes in housing for the victim or the responding student; visa and immigration assistance; changes in working situations; and other assistance as may be appropriate and available on campus or in the community (such as no contact orders, campus escorts, transportation assistance, targeted interventions, etc.). If the victim so desires, that individual will be connected with a counselor on- or off-campus, as well as an on- or off-campus victim’s advocate. No victim is required to take advantage of these services and resources, but the university provides them in the hopes of offering help and support without condition or qualification. A summary of rights, options, supports, and procedures, in the form of this document, is provided to all victims, whether they are students, employees, guests, or visitors.

When appropriate upon receipt of notice, the Title IX Coordinator will cause a prompt, fair, and impartial process to be initiated, commencing with an investigation, which may lead to the imposition of sanctions based upon a preponderance of evidence (what is more likely than not), upon a responding student or other accused individual. Procedures detailing the investigation and resolution processes of the university can be found in SFUAD Student Handbook. The anticipated

timeline for completion of the process is 60 days, though certain situations may warrant additional time to fully resolve. The Title IX Coordinator is ultimately responsible for assuring in all cases that the behavior is brought to an end, the university acts to reasonably prevent its recurrence, and the effects on the victim and the community are remedied. The Title IX Coordinator is also responsible for assuring that training is conducted annually for all advocates, investigators, hearing officers, panelists, and appeals officers that encompass a hearing process that protects the safety of victims and promotes accountability. Training will focus on sexual misconduct, domestic violence, dating violence, sexual assault, stalking, sexual harassment, retaliation, and other behaviors that can be forms of sex or gender discrimination covered by Title IX and Clery Act. Training will help those decision-makers in the process of protecting the safety of victims and promoting accountability for those who commit offenses.

The investigation and records of the resolution conducted by the university are maintained confidentially. Information is shared internally between administrators who need to know, but a tight circle is kept. Where information must be shared to permit the investigation to move forward, the person bringing the accusation will be informed. Privacy of the records specific to the investigation is maintained in accordance with New Mexico law and the federal FERPA statute. Any public release of information needed to comply with the open crime logs or timely warning provisions of the Clery Act will not include the names of victim or information that could easily lead to a victim's identification. Additionally, SFUAD maintains privacy in relation to any accommodations or protective measures afforded to a victim, except to the extent necessary to provide the accommodations and/or protective measures. Typically, if faculty members or administrators are asked to provide accommodations for a specific student, they are told that such accommodations are necessary under Title IX or the Clery Act, but they are not given any details of the incident, or what kind of incident it is. Irrespective of state law or public records access provisions, information about victims is maintained privately in accordance with Title IX and FERPA.

In any complaint of sexual misconduct, sexual assault, stalking, dating violence, domestic violence, or other sex or gender-based discrimination covered under the federal law, Title IX, the person bringing the accusation and the responding party are entitled to the same opportunities for a support person of their choice throughout and to fully participate in the process, including any meeting, conference, hearing, appeal, or other procedural action. Once complete, the parties will be informed, in writing, of the outcome, including the finding, the sanctions (if any), and the rationale therefor. Delivery of this outcome to the parties will occur simultaneously and without undue delay between notifications. All parties will be informed of SFUAD's appeal processes, and their rights to exercise a request for appeal. Should any change in outcome occur prior to finalization, all parties will be timely informed in writing, and will be notified when the results of the resolution process become final.

Both Title IX and the Clery Act provide protections for whistleblowers who bring allegations of non-compliance with the Clery Act and/or Title IX to the attention of appropriate campus administrators. The university does not retaliate against those who raise concerns of non-compliance. Any concerns should be brought to the immediate attention of the campus Title IX Coordinator and/or to officials of the U.S. Department of Education. A student found guilty of violating the Sexual Assault Policy and/or the Sexual Misconduct and Relationship Violence Prevention Policy could be criminally prosecuted in the state courts and may be suspended or expelled from the University. Student victims have the option to change their academic and/or on-campus living situations after an alleged sexual assault, if such changes are reasonably available, regardless of whether the victim chooses to report the crime to campus security or local law enforcement. For student or employee who reports to the

SFUAD that s/he has been a victim of domestic violence, dating violence, sexual assault, or stalking, whether it occurred on or off-campus, it is the University's policy that he or she will be provided with a written explanation of his or her rights and options, as described above.

15. Written Notification Provided to Victims

It is SFUAD's policy to provide a summary of rights, options, supports, and procedures, in the form of this document, is provided to all victims of sexual offenses, whether they are students, employees, guests, or visitors.

16. Possible Sanctions for Sexual Offenses

SFUAD's disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct, are detailed in the Code of Student Conduct. For offenses including sexual misconduct or other gender based violence, which typically include the crimes of domestic violence, dating violence, sexual harassment, sexual misconduct, and stalking, sanctions range from warning to expulsion. Serious and violent incidents and acts of non-consensual sexual intercourse (the policy equivalent to the crime of rape) usually result in suspension, expulsion, or termination of employment. Lying to investigators (and/or failing to participate in an investigation) can result in additional consequences under the Code of Student Conduct. Additionally, a student could be criminally prosecuted in the state courts. Student victims have the option to change their academic and/or campus living situations after an alleged sexual assault, if such changes are reasonably available.

17. Confidentiality of Victims of Sexual Offenses

In the unfortunate event that a sexual offense occurs, SFUAD will protect the confidentiality of victims and other necessary parties. To that effect, SFUAD will complete publically available record keeping, including Clery Act reporting and disclosures, without the inclusion of personally identifying information about the victim. Additionally, SFUAD will maintain as confidential any accommodations or protective measures provided to the victim, to the extent that maintaining such confidentiality will not impair the ability of the institution to provide the accommodations or protective measures.

18. Sex Offender Registration

In accordance to the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the following link is provided to the Sex Offender Registry.

<http://www.nsopw.gov/Core/PublicRegistrySites.aspx>

The law requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in that State at which the person is employed, carries a vocation, or is a student.

Unlawful use of the information for purposes of intimidating or harassing another is prohibited by law.

19. Privacy Rights

Compliance with any of these provisions does not constitute a violation of section 444 of the General Education Provisions Act (20 U.S.C. 1232g), commonly known as the Family Educational Rights and Privacy Act of 1974 (FERPA).

20. Legal Definitions

Reporting of statistics under the Clery Act uses federal offenses definitions that allow comparability across campuses, regardless of the state in which the campus is located. These definitions are as follows:

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

A. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

B. For the purposes of this definition:

i. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

ii. Dating violence does not include acts covered under the definition of domestic violence.

C. For the purposes of complying with the requirements of this section and § 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Domestic Violence: A felony or misdemeanor crime of violence committed:

A. By a current or former spouse or intimate partner of the victim;

- B. By a person with whom the victim shares a child in common;
- C. By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- D. By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
- E. By any other person against an adult or youth victim who is protected

Rape: Rape is generally defined by most states as forced sexual intercourse. It may also include situations where the victim is incapable of giving consent due to incapacitation by means of disability or alcohol or other drugs. Many rapes are committed by someone the victim knows, such as a date or friend. The FBI's updated definition of rape, which encompasses the categories of rape, sodomy, and sexual assault with an object is: Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Under New Mexico State law, rape is defined as criminal sexual penetration is the unlawful and intentional causing of a person to engage in sexual intercourse, cunnilingus, fellatio or anal intercourse or the causing of penetration, to any extent and with any object, of the genital or anal openings of another, whether or not there is any emission.

Sexual Harassment: Sexual harassment is a form of misconduct that undermines the integrity of the academic environment. It is the policy of SFUAD that sexual harassment is prohibited. All members of the SFUAD community, especially officers, faculty, and other individuals who exercise supervisory authority, have an obligation to promote an environment that is free of sexual harassment. Sexual harassment is defined as:

Conduct based on sex, whether directed toward a person of the opposite or same sex, and may include (but is not limited to) "kidding" or "teasing," "practical jokes," jokes about obscene printed or visual material, and physical contact such as patting, pinching, or brushing against another person's body when:

- submission to the conduct is an explicit or implicit term or condition of education or employment
- submission to or rejection of the conduct is used as the basis for an educational or employment decision
- the conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance or creating an intimidating, hostile, or offensive working or educational environment

Sex Offenses: Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

A. Fondling — The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

B. Incest — Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

A. Fear for the person's safety or the safety of others; or

B. Suffer substantial emotional distress.

C. For the purposes of this definition, course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.

21. Statement Regarding Annual Security Report Availability

This Annual Security Report is required by federal law and contains policy statements and crime statistics for the school. The policy statements address the school's policies, procedures and programs concerning safety and security. This report is available online at:

You may also request a paper copy from Campus Security/Facilities office.

This report is distributed to all currently enrolled students (including those attending less than full time) and all employees by October 1st each year. This report is also provided to any prospective student or prospective employee upon request

22. Unfounded Crimes

In the rare situation where sworn or commissioned law enforcement personnel have fully investigated the reported crime and, based on the results of this full investigation and evidence, have made a formal determination that the crime report is false or baseless and therefore 'unfounded', the university will withhold or subsequently remove the reported crime from its crime statistics.

23. Crime Statistics Reporting Table

OFFENSE	YEAR	ON-CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING FACILITIES	NONCAMPUS PROPERTY	PUBLIC PROPERTY
MURDER/NON-NEGLIGENT MANSLAUGHTER	2012	0	0	0	0
	2013	0	0	0	0
	2014	0	0	0	0
NEGLIGENT MANSLAUGHTER	2012	0	0	0	0
	2013	0	0	0	0
	2014	0	0	0	0
SEXUAL ASSAULT: RAPE	2012	NA	NA	NA	NA
	2013	NA	NA	NA	NA
	2014				
SEXUAL ASSAULT: FONDLING	2012	NA	NA	NA	NA
	2013	NA	NA	NA	NA
	2014				
SEXUAL ASSAULT: INCEST	2012	0	0	0	0
	2013	0	0	0	0
	2014				
SEXUAL ASSAULT: STATUTORY RAPE	2012	0	0	0	0
	2013	0	0	0	0
	2014				
RAPE	2014	0	0	0	0
FONDLING	2014	0	0	0	0
INCEST	2014	0	0	0	0
STATUTORY RAPE	2014	0	0	0	0
DOMESTIC VIOLENCE	2012				
	2013	0	0	0	0
	2014				
VAWA: DOMESTIC VIOLENCE	2014	3	3	5	5
DATING VIOLENCE	2012				
	2013	0	0	0	0
	2014				
VAWA: DATING VIOLENCE	2014	0	0	0	0
STALKING	2012				
	2013	0	0	0	0
	2014				
VAWA: STALKING	2014	0	0	0	0
ROBBERY	2012	0	0	1	1
	2013	0	0	1	1
	2014	0	0	4	4
AGGRAVATED ASSAULT	2012	0	0	6	6
	2013	0	0	0	0
	2014	0	0	4	4
BURGLARY	2012	0	0	0	0
	2013	0	0	0	0
	2014	0	0	0	0
MOTOR VEHICLE THEFT	2012	0	0	6	6
	2013	0	0	2	2
	2014	0	0	0	0
ARSON	2012	0	0	0	0
	2013	0	0	0	0
	2014	0	0	0	0
ARRESTS:	2012	0	0	0	0

WEAPONS: CARRYING, POSSESSING, ETC	2013	4	4	0	0
	2014	0	0	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	2012	1	1	15	15
	2013	0	0	5	5
	2014	3	3	31	31
ARRESTS: LIQUOR LAW VIOLATIONS	2012	23	13	0	0
	2013	12	7	0	0
	2014	4	4	0	0
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC	2012	4	4	0	0
	2013	0	0	0	0
	2014	0	0	0	0
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2012	16	16	0	0
	2013	7	6	0	0
	2014	13	3	0	0
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2012	23	13	0	0
	2013	12	7	0	0
	2014	11	11	0	0

HATE CRIME OFFENSE	YEAR	ON-CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING FACILITIES	NONCAMPUS PROPERTY	PUBLIC PROPERTY	CATEGORY OF BIAS (see key)**:
HATE CRIMES**: SIMPLE ASSAULT	2012	0	0	0	0	NA
	2013	0	0	0	0	NA
HATE CRIMES**: LARCENY THEFT	2012	0	0	0	0	NA
	2013	0	0	0	0	NA
HATE CRIMES**: INTIMIDATION	2012	0	0	0	0	NA
	2013	0	0	0	0	NA
HATE CRIMES**: DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY	2012	0	0	0	0	NA
	2013	0	0	0	0	NA

**Occurrences of Hate Crimes
Category of Bias for Crimes Reported in 2014**

Hate Crimes - ON-CAMPUS PROPERTY

Criminal Offense	2014 Total	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0
RAPE	0	0	0	0	0	0	0	0	0
FONDLING	0	0	0	0	0	0	0	0	0
INCEST	0	0	0	0	0	0	0	0	0
STATUTORY RAPE	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	0
LARCENY THEFT	0	0	0	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY	0	0	0	0	0	0	0	0	0

Hate Crimes - ON-CAMPUS STUDENT HOUSING FACILITIES

Criminal Offense	2014 Total	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0
RAPE	0	0	0	0	0	0	0	0	0
FONDLING	0	0	0	0	0	0	0	0	0
INCEST	0	0	0	0	0	0	0	0	0
STATUTORY RAPE	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	0
LARCENY THEFT	0	0	0	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY	0	0	0	0	0	0	0	0	0

Hate Crimes - NONCAMPUS PROPERTY

Criminal Offense	2014 Total	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0
RAPE	0	0	0	0	0	0	0	0	0
FONDLING	0	0	0	0	0	0	0	0	0
INCEST	0	0	0	0	0	0	0	0	0
STATUTORY RAPE	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	0
LARCENY THEFT	0	0	0	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY	0	0	0	0	0	0	0	0	0

Hate Crimes - PUBLIC PROPERTY

Criminal Offense	2014 Total	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0
RAPE	0	0	0	0	0	0	0	0	0
FONDLING	0	0	0	0	0	0	0	0	0
INCEST	0	0	0	0	0	0	0	0	0
STATUTORY RAPE	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	0
LARCENY THEFT	0	0	0	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY	0	0	0	0	0	0	0	0	0

****Categories of bias for Hate Crimes include actual or perceived (A) race, (B) gender, (C) gender identity, (D) religion, (E) sexual orientation, (F) ethnicity, (G) national origin or (H) disability.**

Part II. Annual Fire Safety Report

Santa Fe University of Art & Design

October 1, 2015

1. Annual Fire Safety Report

The Higher Education Opportunity Act (HEOA) new subsection (i), section 485 of the Higher Education Act (HEA) requires all Title IV eligible institutions that maintain student housing facilities to publish an annual fire safety report that contains information about campus fire safety practices and standards of the institution:

	<u>Unintentional</u>	<u>Intentional</u>	<u>Undetermined</u>
<u>2012</u>			
Number of fires and cause	0	0	0
Number of fire-related injuries	0	0	0
Number of fire-related deaths	0	0	0
Value of fire-related property damage	0	0	0

2013

Number of fires and cause	0	0	0
Number of fire-related injuries	0	0	0
Number of fire-related deaths	0	0	0
Value of fire-related property damage	0	0	0

2014

Number of fires and cause	0	0	0
Number of fire-related injuries	0	0	0
Number of fire-related deaths	0	0	0
Value of fire-related property damage	0	0	0

2. Description of On-campus Student Housing Facility Fire Safety Systems

Residence Hall	# of beds	Fire Alarm	Central Station	Smoke Detectors	Sprinkler System
Sangre de Cristo	24	No	No	Yes	No
Jemez	24	No	No	Yes	No
Sandia	24	No	No	Yes	No
Ortiz	24	No	No	Yes	No
King Hall	264	Yes	No	Yes	Yes
LaSalle Hall	144	Yes	No	Yes	Yes
St. Michael's Hall	148	Yes	No	Yes	Yes
Kennedy Hall	148	Yes	No	Yes	Yes

3. Number of Fire Drills Held in Calendar Year 2014:

Santa Fe University of Art and Design conducts two unannounced fire drills each calendar for all student housing facilities, one during the spring term and one during the fall term. For the calendar year 2014, there were two fire drills for student housing facilities.

4. Rules on Portable Electric Appliances, Smoking and Open Flames in Student Housing

Residence Hall Health and Safety (H&S) Inspections are conducted five times a year, twice in the Fall and in the Spring and once in the Summer. Inspections will be announced only during the first round of the fall semester. All other inspections are unannounced. The H&S inspections are primarily designed to find and eliminate safety violations. Students are required to read and comply with the H&S inspections and all other rules and regulations for residential buildings. The inspections include, but are not limited to, a visual examination of electrical cords, sprinkler heads, smoke detectors, fire extinguishers and other life safety systems.

In addition, each room will be examined for the presence of prohibited items (e.g., sources of open flames, such as candles; non-surge protected extension cords; halogen lamps; portable cooking appliances in non-kitchen areas; etc.) or prohibited activity (e.g., smoking in the room; tampering with life safety equipment; possession of pets; etc.). This inspection will also include a general assessment of food and waste storage and cleanliness of the room. Prohibited items will be immediately disabled with a locking device or confiscated and donated/discarded if found, without reimbursement.

5. Student Housing Evacuation in the Case of a Fire

In the event of a fire, it is expected that all campus community members will evacuate by the nearest exit, closing doors and activating the fire alarm system (if one is present) as they leave. Once safely outside a building, it is appropriate to contact 9-1-1 and Campus Security. Students and/or staff are informed where to relocate to by staff if circumstance warrants at the time of the alarm. In the event fire alarms sound, all occupants must evacuate from the building, closing doors as they leave. No training is provided to students or employees in firefighting or suppression activity as this is inherently dangerous and each community member's only duty is to exit safely and quickly, shutting doors along the exit path as they go to contain the spread of flames and smoke, and to activate the alarm as they exit. At no time should the closing of doors or the activation of the alarm delay the exit from the building.

6. Fire Safety Education and Training Programs Provided to Students and Employees

Fire safety education programs for all students living in on-campus student housing and all employees that have any association with on-campus student housing are held at the beginning of each semester. These programs are designed to familiarize everyone with the fire safety system in each housing facility, train everyone on the procedures to be followed in case there is a fire and distribute information on the college's fire safety policies. Everyone is also provided with maps of each on-campus student housing facility that illustrate evacuation routes and fire alarm equipment locations. During these programs, trainers emphasize that participating in fire drills is mandatory. Students with disabilities are given the option to have a "buddy" assigned to them.

Fire safety education and training programs are taught by local fire authorities.

If a fire occurs, students are instructed to leave hazardous areas per the evacuation routes and get to a predetermined location before calling 9-1-1 for help. They are to remain in that location until staff has documented that the student has left the building. RAs are instructed to pull the fire alarm as they are leaving the building if they can do so without risking their safety.

7. Reporting Extinguished Fires

Per federal law, Santa Fe University of Art and Design is required to annually disclose statistical data on all fires that occur in on-campus student housing facilities. Listed below are the **non-emergency** numbers to call to report fires that have already been extinguished in on-campus student housing. If you find evidence of such a fire or if you hear about such a fire, please contact one of the following:

Campus Security, 505-424-5000, Alexis Hall
Residential Life On-call, 505-629-6074, Residential Housing

When calling, please provide as much information as possible about the location, date, time and cause of the fire.

8. Statement Regarding Future Improvements for Fire Safety:

Santa Fe University of Art and Design regularly reviews the need to pursue improvements in fire safety on campus and as of the date of this report has determined that no future improvements for fire safety are currently necessary.

9. Statement Regarding Annual Fire Safety Report Availability

This Annual Fire Safety Report is required by federal law and contains policy statements and crime statistics for the school. The policy statements address the school's policies, procedures and programs concerning safety and security. This report is available online at:

www.santafeuniversity.edu

You may also request a paper copy from Campus Security/Facilities.

This report is distributed to all currently enrolled students (including those attending less than full time) and all employees by October 1st each year. This report is also provided to any prospective student or prospective employee upon request.